

Museum on Wheels Volunteer

Role Description

Why we want you

As part of the Reading Abbey Revealed Heritage Lottery Fund and council project, we are looking for volunteers to help support staff with our 'Museum on Wheels' outreach programme.

Our Museum on Wheels volunteers are our 'extra pair of hands' at our informal outreach learning activities we run over the school holidays and weekends.

Volunteers help with February half-term activities and thereafter you will visit different community events in Reading, sharing Reading's history and our fantastic programme of exhibitions and activities.

What you will be doing

Our Museum on Wheels volunteers will be asked to help with a range of tasks including:

- Helping staff support families with arts and crafts activities
- Setting up and taking down stands at events (some heavy lifting may be required)
- Being an ambassador for Reading Museum and the Reading Abbey project
- Sharing our passion for history through object handling with the public
- Supervising resources and equipment used on the Museum on Wheels stand



This role will suit you if you are:

- Enthusiastic, warm and friendly and enjoy talking to people of all ages
- Proactive, flexible and willing to help with a wide range of activities
- Able to help at various venues across Reading
- Willing to help with setting up event stands and enjoy being outdoors

- Able to work independently and as part of a team
- Available on some Saturdays and weekdays
- Interested in Reading's history

What you will get out of it:

- Become part of a friendly team and make new friends
- Learn about the museum's informal learning programme
- Learn interesting facts about Reading Museum and the Reading Abbey Quarter
- Gain hands-on events experience
- Develop your communication and customer service skills

How much time it will take up

You will join a pool of volunteers who help our Museum on Wheels team on visits to us to visit to various community events within Reading, typically from the spring through to the autumn, although there may be additional opportunities throughout the year.

We ask that you are able to spend at least three hours with the Museum on Wheels Stall. This time will include setting up the gazebo, stall and craft activity and packing away.

Examples of events attended in 2019 so far have been:

21/02/2019	All day	Whitley Library, Northumberland Ave, Reading
27/02/2019	11.30am	Weller Centre, Amersham Rd, Reading
08/03/2018	2pm - 4pm	Friday Friends, St. Catherine's Hall, Tilehurst
20/03/2019	12.30pm - 2pm	PACT (Parents & Children Together), Reading
09/04/2019	2.30pm - 3.15pm	Globe Luncheon Club, Reading, RG3 01E
25/04/2019	10am - 12.30pm	Age UK, The Hexagon, Reading
15/05/2019	1pm - 2pm	Whitley Wood Community Centre
15/06/2019	10-3pm	Waterfest in the Abbey ruins
23/06/2019	12pm - 6pm	East Reading Festival, Palmer Park, Earley
05/07/2019	1.30pm - 3.15pm	Woodley Retirement Club, Woodley

What training and support we provide

Reading Museum prides itself on being awarded Investing in Volunteers accreditation in 2019. We will provide full training and ongoing support to all volunteers to help them do well in this role.

To apply

Read through our volunteer policy (found under 'Get Involved' at www.readingmuseum.org.uk) and complete the volunteer registration form.

Please email your form to museum.visiting@reading.gov.uk

If we think you are suitable for this role, we will invite you to Reading Museum for a brief chat.